

## APPLICATION

ORGANIZATION NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Please list all items being sold (we allow no more than 3 of the same item)

BE SPECIFIC: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Electric Needs:  No  Yes (list your specific needs – 110v only) \_\_\_\_\_

### BOOTH INFORMATION AND FEES:

(check which market you are applying for)

### Registration

Deadline: 9/15/17

- |                          |  |      |
|--------------------------|--|------|
| <input type="checkbox"/> | Vendor Market                            | \$40 |
| <input type="checkbox"/> | Art Market (handmade only)               | \$40 |
| <input type="checkbox"/> | Food Market (10x10 or one trailer/truck) | \$60 |

What's Included? Your booth fees include **ONE** 10x10ft assigned space and **ONE** 'Paddler Package' wristband valid for camping, shuttle service and Saturday buffet breakfast. Additional 'Paddler Package' wristbands can be purchased for the discounted vendor rate of \$15/person. Wristbands are not required for admission.

- Friday Night Set Up** (Check box if you want to set up on Friday evening): Your booth fees include Friday, October 6 through Sunday, October 8. Security is not provided, however you may camp in or next to your assigned booth space.

**Note:** Required vendor hours are Saturday 4pm-10pm. Vendors are required to be open during these hours. You are welcome to set up your space Friday and tear down Sunday.

**\*Please sign and return this form with payment by 9/15/17 to be included in event advertising and website.**

**ALL APPLICATIONS ARE SUBJECT TO APPROVAL**

By signing this application, you acknowledge that you have read the rules, terms, and conditions of the festival and you are in agreement with all. Food vendors are required to have their certificate of insurance and a fire extinguisher in their booth at all times. Deposits are non-refundable.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Checks payable to: Whitewater Challengers, c/o Lehigh RiverFest, P.O. Box 8, White Haven, PA 18661

## RULES - TERMS - CONDITIONS FOR PARTICIPATING VENDORS

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1. **SET UP:** all vendors must be set up by 4:00pm Saturday, October 7<sup>th</sup>  
Set up Friday afternoon or evening is optional, but recommended especially for those with product demos.
2. Upon arrival, all vendors must stop and see a staff member where you will receive your booth location.
3. Parking will be provided in designated areas.
4. **DISMANTLE:** vendors can tear down no earlier than 10:00pm Saturday, October 7<sup>th</sup>  
You may however keep you booth intact until Sunday afternoon if you choose.
5. Booths and exhibits must be cleaned of debris placed in trash cans at the end of the day.
6. Vendors are entitled to use the leased space for the duration of the festival only. All rights and privileges to this leased space will expire immediately at the conclusion of the festival.
7. No vendor is permitted to sell alcohol.
8. Security is not provided. Vendors that leave their booths unattended do so at their own risk.
9. Whitewater Challengers assumes no responsibility for damage or injury to vendors/exhibitors, nor his/her employees, or to any property resulting in damage by water, fire, theft, or any other case. Vendor/Exhibitor assumes full responsibility for property and belongings associated with their booth. Vendors also indemnify, Whitewater Challengers, its organizers and sponsors against any and all legal or other proceedings with respect hereto.
10. Vendor's booth fees must be paid when the application is submitted. Special request for booth locations will be considered but not guaranteed. Nonpayment or partial payments will constitute application rejections. Vendors will be held responsible for \$35 bank fee on any bounced checks.
11. Vendors are responsible for collecting Pennsylvania State sales tax on sales made during the event.
12. Vendor materials-including tables, chairs, lights, etc are to be supplied by the vendor and are their sole responsibility.
13. Vendors must provide lighting for their space. All vendors will be provided with one three prong outlet. Vendors must provide extension cords and splitters to power their booth as needed. Electric is limited to lighting unless otherwise approved by the festival coordinators.
14. Failure to comply with any of these rules, terms or conditions shall be adequate grounds of revocations by the coordinator of the vendor contract without reimbursement and refusal to accept applications for future events.
15. All food vendors must have a working fire extinguisher at the booth. Propane tanks must be secure at all times with correct safety valves. Subject to inspection.
16. Food vendors are requested to have their certificate of insurance available in the booths throughout the day.
17. Please keep this list of rules, terms and conditions for your records, but return the application to Whitewater Challengers, c/o Lehigh RiverFest, PO Box 8, White Haven, PA 18661.

For further booth information, please call (800) 443-8554

or email us at:

[marketing@whitewaterchallengers.com](mailto:marketing@whitewaterchallengers.com)